



In the name of Allah, the Most Beneficent, the Most Merciful

Muslim Center of Middlesex County

1000 Hoes Lane, Piscataway, NJ 08854

Phone: (732) 463-2004, Fax: (732) 463-2057 | rental@mcmcnj.org

FACILITY RENTAL TERMS AND CONDITIONS

- 1) Muslim Center of Middlesex County (MCMC), has the discretion to cancel the facility rental agreement if the terms of agreement and conditions of the agreements are not complied.
- 2) Facility will not be rented during the dates that are in conflict with the ongoing An-Noor school/MCMC after school programs.
- 3) Individuals/Religious Organizations/Groups using MCMC facilities shall be familiar with and are required to comply with the rules and regulations for use of such facilities.
- 4) Religious Organizations/Islamic Institutions/Non-profit organizations:
 - Shall submit the IRS Non-profit organizations certification via email to get the approved discount rate for the facility.
 - At no given time, there shall not be any fund raising for any cause until unless approved by the MCMC management.
 - Facility usage for large gatherings and use of multiple facilities must submit the detail plan of usage including but not limited cleaning volunteer's responsible in-charge, evacuation procedure/point, and volunteers for parking/security and maintaining enough parking spaces for the regular people who come to attend the daily prayers.
- 5) All activities should conform to Islamic guidelines. Islamic dress code and behavior should be observed all time.
- 6) Sisters should stay in the section dedicated for sisters; brothers should stay in the section dedicated to brothers.
- 7) Children must be supervised at all times. Cooking is not permitted at MCMC. Food is allowed only in the MCMC grand hall and cafeteria.
- 8) Applicants shall be responsible for proper usage of the facility and at no times shall block any access/exits or cause any hindrance to the day to day activities of the MCMC institution.
- 9) Applicants will assume full responsibility for all damages to all MCMC property.
- 10) MCMC institution including but not limited An-Noor Academy and MCMC education committee programs shall not be held responsible for any injury to any person during the usage of the MCMC facility.



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- 11) A non-refundable deposit of \$100 is required at the time of booking the facility, if it is booked more than a month in advance. Full payment will be due within a month's time for MCMC Grand Hall and two weeks for MCMC Cafeteria.
- 12) Any cancellation that is done within a month's time will not be refunded the full rental fee until unless it is an emergency which shall be approved by the MCMC management on a case by case basis.
- 13) MCMC may charge extra for premises cleanup or request renter to leave premises in a cleaned state.
- 14) Failure to adhere to any of the above terms and conditions for the MCMC rental facility shall deem the rental agreement as null and void.
- 15) Public singing, dancing and use of musical instruments is strictly prohibited.
- 16) Rental facility cannot be used for the fundraiser events.
- 17) There shall not be any food storage or distribution in the MCMC facility after the events.
- 18) Facility shall be kept clean at all times.